

**HumaneUSA PAC**

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JUN 18 12 14 PM '03

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John Hart Ely  
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**CHAPTERS**

Andrea Lane  
 Humane USA-Georgia

\*The organization has either to not  
 receive financial contributions, the  
 PAC in anyway

June 7, 2001

Mr. Edward D. Ryan  
 Reports Analyst  
 Reports Analysis Division  
 Federal Election Commission  
 999 F Street, NW  
 Washington, DC 20463

RE: Humane USA PAC FEC #C00350439  
 Letters of April 30, 2001 concerning amended July Quarterly  
 (4/1/02 - 6/30/02), and October Quarterly (7/1/02 - 9/30/02)  
 Reports

Dear Mr. Ryan:

This letter will attempt to address some of the issues raised in your  
 letters of April 30, 2003 regarding the above referenced Report  
 filings for Humane USA PAC.

With respect to the limited disclosure for administrative expenses,  
 reflected in both letters and related reports, Humane USA PAC  
 incurs very limited actual expenses of this sort and, therefore, has  
 few disbursements related to administrative expenses. Humane  
 USA PAC, as we have reported to your office before, maintains no  
 office and has no staff (but does pay one consultant). I serve as  
 Treasurer, for example, in a strictly voluntary capacity. In every  
 instance where expenses have been incurred (letterhead and  
 envelope printing, stamp purchases, mailing house fees, etc.) they  
 have been reported (including information concerning the person  
 to whom the disbursement was made, the administrative costs  
 related to the disbursement, the amount and the date). The great  
 bulk of our work is undertaken by volunteers and wherever an in-  
 kind contribution has been offered specifically, it has been so noted.

If you wish to have me itemize the disbursements we made for  
 administrative expenses during any of these or other reporting  
 periods in a separate letter I would be happy to do so, including any  
 additional specific explanations you might desire.



*Mr. Edward D. Ryan*

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With respect to disclosure of full identification of all individuals who contribute in excess of \$200 in a calendar year, as reflected in your letter concerning the October Quarterly report, please be advised that I as Treasurer, Humane USA PAC's Assistant Treasurer, our consultant, and even our President, make phone calls and send letters at least twice to secure the information that you and the FEC require for each such contributor. On each donation form that comes in from a contributor, a clear message reads: "Federal Election Commission rules require us to request your: Occupation [and] Employer" and a line is given for the donor to easily include such information." In some cases, one question is answered, but not both. In other cases, the individual is "retired" and, therefore, necessarily has no employer. In each such case, this is noted as best as possible on the appropriate schedule. Secondly, once such a contribution has been received that does not include the necessary information, a letter is sent to the individual and / or a phone call is made to solicit the relevant information. Lastly, before submitting the relevant report covering the period for which the activity occurred, I personally attempt to phone the individual to get the necessary information. As you can imagine, there are some contributions we receive for which no contact details are given and actually getting the donor's telephone number is a feat in itself. Moreover, there are some individuals who, for whatever personal reason, steadfastly refuse to divulge such information.

With respect to your notation concerning the Schedule B reporting of contributions made for a primary election (on both reports referred to in this letter), which occurred after the election date, this was a simple and clear error on my part, where the contributions should have been reflected as made during the general election process. All such mislabeled entries will be amended and the amended report filed with your office immediately.

With respect to your notation concerning the Schedule B reporting of a donation to Humane USA PAC which exceeds permissible limits (on Amended July Quarterly report), the excessive amount should have been, as you suggest in one possible course of action, attributed to another account holder. This amendment and resubmission will be made. A similar amendment will be made regarding the errantly-reported in-kind contribution.

With respect to the apparently omitted information on Schedule E (October Quarterly), it was my impression that all relevant computer fields were filled

before submission of this report. I will absolutely revisit this report and make any modifications / additions as you require.

All additional information in your letters has been duly noted and we appreciate the Federal Election Commission's patience as we work through the process of adequately amending our filings in a timely manner.

Sincerely,

*Adam M. Roberts*  
 Adam M. Roberts  
 Treasurer


P.S. Please Be Advised That The  
 JULY 02 QUARTER REPORT  
 HAS BEEN AMENDED FOR A 2ND TIME  
 PURSUANT TO YOUR NOTATIONS AND  
 SUCCESSFULLY SUBMITTED ELECTRONICALLY.  
 HOWEVER, THE OCTOBER 02 QUARTER,  
 ALTHOUGH AMENDED PER YOUR LETTER HAS  
 NOT BEEN SUCCESSFULLY RECEIVED BY THE  
 FEC ELECTRONICALLY. A MESSAGE HAS BEEN  
 LEFT WITH TECH SUPPORT.

*Richard Paine*

Federal Election Commission

### ENVELOPE REPLACEMENT PAGE FOR INCOMING DOCUMENTS

The Commission has added this page to the end of this filing to indicate how it was received.

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| <input type="checkbox"/> Registered/Certified Mail  | POSTMARKED (R/C)                     |
| <input type="checkbox"/> No Postmark  |                                      |
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