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NAME OF COMMITTEE (In Full)
 Building Owners and Managers Association International Political
 Action Committee

FEC IDENTIFICATION NUMBER
 C00106435

Mailing Address 1101 15th St., NW
 Suite 800

City	State	ZIP Code
Washington	DC	20005

October 20, 2020

Michael-Ann Henry, Senior Campaign Finance Analyst
 Federal Election Commission
 1050 First Street, NE
 Washington, DC 20463

IDENTIFICATION NUMBER: C00106435
 REFERENCE: JULY MONTHLY REPORT (06/01/2020-06/30/2020)

Dear Michael-Ann Henry:

In response to the Request for Additional Information (RAI) sent on September 20, 2020 regarding the 2020 July Monthly Report (06/01/2020-06/30/2020) we have provided the requested information below.

1. Schedule A supporting Line 17 of the Detailed Summary Page discloses a receipt for Misdeposited Funds for \$2,900.

Detailed Explanation: COVID has had an impact on our routine operations and procedures which resulted in the misdeposit into the BOMAPAC of a check intended for a non-PAC account. However, as soon as the error was detected these funds were transferred out of the PAC account and into the correct one. BOMAPAC makes every effort to ensure that deposits are in compliance with all FEC regulations and we have now put new measures in place to prevent misdeposits from occurring again. Our new procedures include requiring approval of two separate individuals before a check may be deposited into BOMAPACs account. Please note that the misdeposited funds were refunded to BOMA International on 8/11/20. This was disclosed on our September Monthly filing.

2. Schedule B supporting Line 28(a) discloses negative entries for refunds to individuals.

Detailed Explanation: As is noted on the report, the negative entry is a disclosure of a voided refund incorrectly issued to an individual that had already been reimbursed, resulting in a double payment. The original refund was issued on 2/26/20 and was reported on the March 20 Monthly report. An additional refund was issued via credit card and was disclosed thru a payment made to Square, less the processing fee, on 2/27/20 in the amount of \$120.47. The March monthly report has been amended to clarify this entry. All subsequent reports have also been amended to ensure proper disclosure in Column B.

If we can provide any additional information, please contact BOMA Internationals Government Affairs & PAC Manager Meg Novak at mnovak@boma.org or by phone at 202-326-6337.

Sincerely,

Yan Ryckewaert
 BOMAPAC Treasurer