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FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

December 8, 2004

Jill Mellinger, Treasurer
KPAC
P.O. Box 820365
Dallas, TX 75382

Response Due Date:
January 7, 2005

Identification Number: C00365551

Reference: October Monthly Report (9/01/04-9/30/04)

Dear Ms. Mellinger:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule A supporting Line 11(a)(i) and Line 11(c) of your report discloses $4,166.65 in apparent contributions from several individuals and one political committee as "memo" entries that do not appear to correspond with any itemized transaction(s). Please be advised, a memo entry is used to disclose additional information about an itemized transaction and the amount of a memo entry is <u>not</u> included in the total receipts or disbursements for the report. Please amend your report to provide clarifying information regarding these receipts.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1143.

Sincerely,

Jennifer Thangavelu
Campaign Finance Analyst
Reports Analysis Division

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