FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

SEP 7 1994

H. Thomas Hannagan, Treasurer
Democratic State Committee Delaware
P.O. Box 2065
Wilmington, DC 19899

Identification Number: C00211763

Reference: July Quarterly Report (4/1/94-6/30/94)

Dear Mr. Hannagan:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your calculations for Administrative/Voter Drive EVENT YEAR-TO-DATE totals are incorrect. EVENT YEAR-TO-DATE totals for administrative and voter drive costs are derived by aggregating all disbursements during the calendar year within the category, not by individual purpose such as "Utilities" or "Contract Fee". Please amend your report by providing the correct Administrative/Voter Drive EVENT YEAR-TO-DATE totals.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Neil Evans
Reports Analyst
Reports Analysis Division

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