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NAME OF COMMITTEE (In Full)
TOM MACARTHUR FOR CONGRESS INC.

FEC IDENTIFICATION NUMBER
C00557520

Mailing Address PO Box 999

City	State	ZIP Code
Edison	NJ	08818-0999

MacArthur for Congress
Ronald Gravino, Treasurer
PO Box 999
Edison, NJ 08818

Candidate Committee – House (NJ-3)

“BEST EFFORTS? POLICY ON CONTRIBUTOR INFORMATION

The MacArthur for Congress Committee takes significant steps to use its “best efforts? to secure ALL contributor information, whether above or below the \$200 per election cycle threshold, as outlined below.

1. All Contributor-related printed material and the campaign website always have proper contribution information and instructions as to what information is required from each contributor. Each new contributor card is approved by the Treasurer and Compliance Attorney before being used or printed.
2. Our instruction clearly state that Name, address, employer and occupation are required for all contributions received by individuals in excess of \$200.00, and appropriate space is identified for that information on each solicitation.
3. Our fundraising and compliance staff use their own best efforts to gather this information at events run by the campaign to the best of their ability.
4. During the data entry process, all avenues are used to secure any missing information, including but not limited to telephone calls, emails and the internet. This is even before a report is filed.
5. Well before the 30 day period the Committee will send letters that can be mailed or faxed back, or with a number to be called with the missing information. Once received, this information is input into our filing software and the report(s) in question are amended. Our letter includes a stamped, pre-addressed envelope for the contributor to provide the missing information, sign and return as expeditiously and easily as possible. This is a letter total separate from any other communications or solicitations by the Committee.
6. If full contributor information is not received by the filing date, our software notes in boldly by placing the word “requested? in the missing employer and/or occupation fields to note publicly that we are researching the info with our best efforts.
7. Our Committee’s policy is to follow-up on all written requests a second time if we do not hear back within 45 days of our request for additional information from the contributor.

This committee places great commitment on compliance-related issues and hires trained and knowledgeable staff, uses quality software, and keeps current through their compliance counsel.

Tom MacArthur
Member of Congress
And Candidate

Ronald Gravino
Treasurer

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