



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

June 17, 2005

Jane Woodruff, Treasurer
Vermont Republican Federal
Elections Committee
P.O. Box 70
100 State Street, Suite #2
Montpelier, VT 05601

**Response Due Date:
July 18, 2005**

Identification Number: C00035618

Reference: Amended October Monthly Report (9/01/04-9/30/04), received 5/19/05

Dear Ms. Woodruff:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

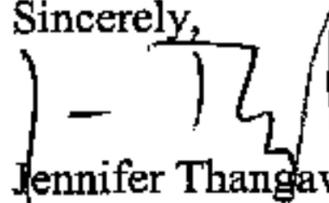
-Schedule H4 of your report discloses a payment to "SCM Associates," which is categorized as an Administrative expense; however, the purpose of disbursement disclosed is "direct mail/fundraising." Please be advised that payments made for your committee's fundraising activities must be allocated according to the funds received method and the ratio reflected on Schedule H2. Please amend your report to clarify the appropriate category for this activity or provide clarifying information regarding this apparent discrepancy.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

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Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1143.

Sincerely,



Jennifer Thangavelu
Campaign Finance Analyst
Reports Analysis Division

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