FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-4

January 21, 2005

Lora Haggard, Custodian of Records
Citizens for a Strong Senate
Post Office Box 4008
Washington, D.C. 20044

Response Due Date:
February 22, 2005

Identification Number: C30000319

Reference: 24 Hour Notice of Disbursements/Obligations for Electioneering Communications (10/26/04 – 10/26/04) and (10/27/04 -- 10/28/04)

Dear Ms. Haggard:

This letter is prompted by the Commission's preliminary review of the notices referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

- The FEC forms you submitted for the above referenced 24 Hour Notices filed on October 27, 2004 and October 29, 2004 were not signed. Please amend your filings to include the signature of the proper official. (11 CFR §104.20)

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1396.

Sincerely,

Madelynn M. Lane

Madelynn M. Lane
Assistant Branch Chief
Reports Analysis

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