



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-5

Edward T. Yevoli, Treasurer  
Heart PAC  
2250 N Rock Road, #118-224  
Wichita, KS 67226

FEB 4 2000

Identification Number: C00342386

Reference: Mid-Year Report (1/1/99-6/30/99)

Dear Mr. Yevoli:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses limited payments for administrative expenses. Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payments to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule B, supporting Line 21(b) of the Detailed Summary Page. 2 U.S.C. §434(b)(5) If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect this relationship. 2 U.S.C. §433(b)(2) In addition, if expenses have been incurred but not paid in a reporting period, the activity should be disclosed as a debt on Schedule D, if the obligation is \$500 or more, or outstanding for sixty days or more. 11 CFR §104.11

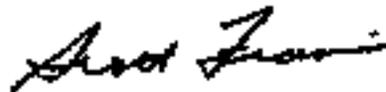
Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13, and the limitations and prohibitions of 2 U.S.C. §§441a and 441b.

Clarification regarding administrative expenses should be disclosed during each two year election cycle beginning with the first report filed in the non-election year. Please verify that all expenses referenced above (i.e.,

rent, salaries, utilities, etc.) have been adequately disclosed. If these services have been provided by volunteers, please confirm this in writing.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,



Scott Francis  
Reports Analyst  
Reports Analysis Division

RECEIVED  
FEDERAL ELECTION  
COMMISSION MAIL ROOM

## Heart PAC

2250 North Rock Road #118-224  
Wichita, Kansas 67226  
(316) 655-9130

2000 APR 10 AM 10:13

April 10, 2000

Federal Elections Commission  
999 E Street, NW  
Washington, DC 20463

ATTN: Scott Francis

RE: Heart PAC  
FEC ID: C00342386

Dear Mr. Francis:

On February 4, 2000 the FEC requested clarification of certain administrative expenses for Heart PAC. Our discussion on the phone resulted in your recommendation that Heart PAC prepare a letter of explanation. Your letter (copy enclosed) inquires about administrative expenses in Heart PAC's Mid-Year Report submitted in July 1999.

Heart PAC was established early in 1999. The Mid-Year 1999 report about which you inquired was our first report.

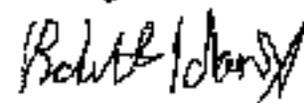
I, Robert Noland Assistant Treasurer, operate heart PAC on volunteer time so no salary or hourly wages are expended. I perform necessary duties out of my home and no rental or utility fees are incurred. Until January 2000, Heart PAC did not have its own phone service. I voluntarily provided any necessary telecommunications as well. Most calls were of a local nature and no long distance service was necessary. Starting in the First Quarter Report for 2000, you will notice allocated administrative expenses for Heart PAC's newly acquired phone service.

Heart PAC did purchase a computer system in 1999. Heart PAC's federal component paid the entire cost of this system, \$2354.86. This system is utilized to maintain records for Heart PAC's non-federal component as well as federal records. In addition to the computer system, Heart PAC also purchased a software program. The software purchase totaled \$5000. The federal component of Heart PAC paid \$4372.49 of this purchase leaving \$627.51 as the non-federal portion of this purchase. As an oversight, the software purchase was not reported as an allocated administrative expenditure.

All other administrative expenses for the year 1999 were paid from the federal portion of Heart PAC. Starting January 1, 2000, all administrative expenses were allocated in accordance with the enclosed schedules.

In reports for 1999, Heart PAC did not file a schedule for allocation of administrative expenses. The enclosed report does include that schedule in accordance with our decision to begin allocating administrative expenses beginning in 2000. If any further clarification is necessary, please do not hesitate to contact me at (316) 655-9130.

Best Regards,



Robert Noland  
Assistant Treasurer