



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Donna Knight, Treasurer  
Missouri Democratic State Committee  
419 East High, P.O. Box 719  
Jefferson City, MO 65102

Identification Number: C00135558

APR 14 1999

Reference: Year End Report (11/24/98-12/31/98)

Dear Ms. Knight:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The totals listed on Line 6(c) and 7, Column B of the Summary Page appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B total. Please amend your report and any subsequent reports that may be affected by this correction.

-Your calculations for Line 8, Columns A and B appear to be incorrect. Please provide the corrected total(s) on the Summary Page.

-The totals listed on Line 11(d), 22, 25, and 30 Column B of the Detailed Summary Page appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B total. Please amend your report and any subsequent reports that may be affected by this correction.

-Schedule B supporting Line 22 (pertinent portion(s) attached) discloses \$1,650.04 in disbursements to Democratic State Committee (State Account) for "Transfer allocable portion expense". You are advised that 11 CFR

**MISSOURI DEMOCRATIC STATE COMMITTEE**

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§102.5 prohibits a non-federal account from financing activity in connection with federal elections. Please provide clarifying information regarding this transactions including the date(s) when the original activity was conducted by the non-federal account. In addition, if any of the disbursements disclosed on Schedule B supporting Line 22 were made to influence the election or defeat of specific federal candidates, the disbursements should be allocated accordingly and disclosed as either in-kind contributions on Schedule B supporting Line 23, or as coordinated expenditures on Schedule F supporting Line 25. 11 CFR §§104.3(b)(3) and 106.1

Although the Commission may initiate legal action regarding the activities conducted by your non-federal account, any clarifying information that you can provide will be taken into consideration.

-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to include the total EVENT YEAR-TO-DATE amount for All PAYMENT(S). Please amend your report to include the missing EVENT YEAR-TO-DATE total(s).

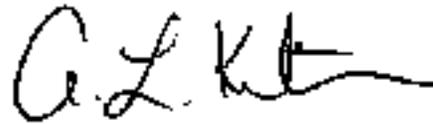
-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to include a unique identifying title or code for the payment(s) made to Emily Elbert and David Unanue. 11 CFR §104.10. Please amend this report to provide a unique identifying title or code for each entry omitting this information.

-Schedule H4 discloses a disbursement(s) which is categorized as a fundraising expense(s); however, a Schedule H2 has not been filed to disclose the allocation ratio. All committees are required to allocate the direct costs of each fundraising event in which the committee collects both federal and non-federal funds. The costs are allocated according to the funds received ratio and reported on Schedule H2. 11 CFR §§106.5(f) and 106.6(d). Please file a Schedule H2 to disclose the ratio for the fundraising event(s).

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our

toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "A. L. Kitchen". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Antoinette Kitchen  
Reports Analyst  
Reports Analysis Division

