



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

MAY 15 1996

Philip Schrag, Treasurer  
Council for a Livable World  
110 Maryland Avenue NE  
Washington, DC 20002

Identification Number: C00029165

Reference: February Monthly Report (1/11/96-1/31/96)

Dear Mr. Schrag:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your calculations for Line 8 appear to be incorrect. Cash-on-hand at the close of the current reporting period should always equal the closing calendar year-to-date cash-on-hand amount. Please provide the corrected total on the Summary Page.

-Please provide a memo Schedule B for forwarded earmarked contributions. Please specify if the earmarked contributions were forwarded in the form of the contributors original check or from a check drawn on the committee's account.

-Your report includes a computer produced format(s) of Schedule A which is different from the format approved by the Commission previously. Please submit a separate sample format with a cover letter requesting approval of the new format. For future filings, please use only FEC approved formats.

-Your report includes computer produced formats of Schedule B. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this

*Celebrating the Commission's 20th Anniversary*

YESTERDAY, TODAY AND TOMORROW  
DEDICATED TO KEEPING THE PUBLIC INFORMED

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letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Neil Evans  
Reports Analyst  
Reports Analysis Division

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