



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-7

September 10, 1996

Carol Lottice, Treasurer  
Chevron Employees Political  
Action Committee  
575 Market Street, Room 908  
San Francisco, CA 94105

Identification Number: C00035006

Reference: August Monthly Report (7/1/96-7/31/96)

Dear Ms. Lottice:

It has come to the attention of the Federal Election Commission ("the Commission") that your committee may be in violation of 2 U.S.C. §434(a) for failing to file the above referenced Report of Receipts and Disbursements. You were previously notified of the due date for this report.

It is important that you file this report immediately with the Federal Election Commission, 999 E Street, NW, Washington, DC 20463 (or with the Secretary of the Senate). A copy of the report or its relevant portions should also be filed with the Secretary of State or equivalent state officer (see 11 CFR §§108.2, 108.3, 108.4).

Although the Commission may initiate an audit or legal enforcement action concerning this matter, your prompt response and a letter of explanation will be taken into consideration.

If you have any questions, please contact Richard Ng on our toll-free number (800) 424-9530. Our local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script, appearing to read "John D. Gibson".

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

