



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

September 3, 1998

William Phelan, Treasurer
Sears Political Action Committee
3333 Beverly Road, BSC: B5-114B
Hoffman Estates, IL 60179

Identification Number: C00038612

Reference: July Quarterly Report (4/1/98-6/30/98)

Dear Mr. Phelan:

This letter is to inform you that as of September 2, 1998, the Commission has not received your response to our request for additional information, dated August 12, 1998. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Scott Francis on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

William Phelan, Treasurer
Sears Political Action Committee
3333 Beverly Road, BSC: B5-114B
Hoffman Estates, IL 60179

AUG 12 1998

Identification Number: C00038612

Reference: July Quarterly Report (4/1/98-6/30/98)

Dear Mr. Phelan:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please amend Schedule B supporting Line 23 by providing the full name and address for each contribution made to a federal candidate or political committee. 11 CFR §104.3(b)(3)(ii) and (v)

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Scott Francis
Reports Analyst
Reports Analysis Division

