



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

June 29, 2000

RQ-3

Malcolm I. Ruddock, Treasurer
Sun Company Inc. Political Action
Committee
1801 Market Street, 27th Floor
Philadelphia, PA 19103

Identification Number: C00025346

Reference: April Monthly Report (3/1/00-3/31/00)

Dear Mr. Ruddock:

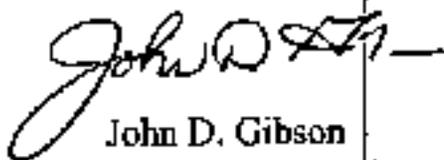
This letter is to inform you that as of June 28, 2000, the Commission has not received your response to our request for additional information, dated June 7, 2000. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

The Commission is in receipt of your 2000 June Monthly Report dated June 16, 2000; however, it does not address the matters in the letter referenced above. An adequate response must be received at the Commission by July 19, 2000. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions regarding this matter, please contact Neil Evans on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the

Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson", with a horizontal line extending to the right from the end of the signature.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
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RQ-2

Malcolm I. Ruddock, Treasurer
Sun Company Inc. Political Action
Committee
1801 Market Street, 27th Floor
Philadelphia, PA 19103

JUN 7 2000

Identification Number: C00025346

Reference: April Monthly Report (3/1/00-3/31/00)

Dear Mr. Ruddock:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 6(a) of the Summary Page represents the total cash-on-hand as of January 1, 2000. This figure should be the same on all the reports covering the calendar year. Please amend your report to clarify the change made in Line 6(a).

-The beginning cash balance of this report should equal the ending balance of your March Monthly Report. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Neil Evans
Reports Analyst
Reports Analysis Division

