

RQ-1



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

October 15, 2003

Stephen Katsurinis, Treasurer
MCGUIREWOODS LLP
One James Center
901 E. Cary Street
Richmond, VA 23219

Response Due Date:
November 14, 2003

Identification Number: C00225342

Reference: Amended Statement of Organization, received 8/22/03

Dear Mr. Katsurinis:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Line 6 indicates that your committee's "connected organization" is McGuirewoods LLP; however, Line 5(f) states that your committee is not a separate segregated fund. A separate segregated fund is a political committee established, financed, maintained or controlled by a corporation, labor organization, membership organization, cooperative or trade association.

If your committee is a separate segregated fund, an amended Statement of Organization should be submitted which indicates the appropriate Type of Committee on Line 5(e).

If your committee is not a separate segregated fund, then you should not have listed any connected organization and should amend your Statement of Organization to clarify this discrepancy. 2 U.S.C. §433(b) and 11 CFR §102.2(b)

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1157.

Sincerely,



Brandy Phillips

Campaign Finance Analyst
Reports Analysis Division

金
及
其
他
海
關
稅
務
所
關
於
海
關
稅
務
的
詳
情