



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

September 22, 2009

Richard Howell Collins, Treasurer  
Michael Williams for US Senate Committee  
PO Box 717  
Austin, TX 78767

Response Due Date:  
October 27, 2009

Identification Number: C00457960

Reference: Amended April Quarterly Report (1/1/09 – 3/31/09), dated 7/17/09  
July Quarterly Report (4/1/09 – 6/30/09)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above. Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item:

1. Schedule C-1 of your report fails to include certain information. Commission regulations require the signed certification of an official from the lending institution. Please amend your report to include the certification on Schedule C-1. (11 CFR § 104.3(d)(1)(v))
2. Your report contains a Schedule C-1 but does not include a copy of the loan agreement. Commission Regulations require that you submit a copy of the loan agreement with the Schedule C-1. Please amend your report to provide a copy of the loan agreement. (11 CFR § 104.3(d)(2))

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

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A written response or an amendment to your original report(s) correcting the above problems should be filed with the Senate Public Records Office. Please contact the Senate Public Records Office at (202) 224-0322 for instructions on how and where to file an amendment. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1166.

Sincerely,

A handwritten signature in black ink that reads "Bradley Matheson". The signature is written in a cursive style with a large, prominent "B" and "M".

Bradley Matheson  
Campaign Finance Analyst  
Reports Analysis Division

418

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