



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-3

September 23, 1999

John Anotline Jr., Treasurer  
Beaver County Democratic Committee  
Federal Election Account  
1011 Beech Street  
Ambridge, PA 15003

Identification Number: C002244657

Reference: July Quarterly (4/1/98-6/30/98), October Quarterly (7/1/98-6/30/98) and 30 Day Post-General (10/1/98-11/23/98) Report

Dear Mr. Anotline:

This letter is to inform you that as of September 22, 1999 the Commission has not received your response to our requests for additional information dated September 1, 1999. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Andrew J. Dodson on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Joan Anotline Jr., Treasurer  
Beaver County Democratic Committee  
Federal Election Account  
1011 Beech Street  
Ambridge, PA 15003

SEP 1 1999

Identification Number: C00244657

Reference: July Quarterly Report (4/1/98-6/30/98)

Dear Mr. Anotline:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule B of your report to clarify the following description(s): Election Day Expenses. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Operating expenditures should be properly disclosed on a separate Schedule B, supporting Line 21(b) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

-Your report discloses limited payments for administrative expenses. Each committee utilizing separate federal and non-federal accounts is required to allocate any administrative expenses between the accounts in proportion to the BALLOT COMPOSITION METHOD derived from FEC Schedule H1. A Schedule H1 must be filed with the first FEC FORM 3X submitted each year. 11 CFR §106.5(d)

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Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13, and the limitations and prohibitions of 2 U.S.C. §§441a and 441b.

Clarification regarding administrative expenses should be disclosed during each two year election cycle beginning with the first report filed in the non-election year. Please provide the necessary information regarding administrative expenses incurred by your committee and/or amend your report to disclose such expenses according to the referenced provisions of the Act and Commission Regulations.

-Schedule A of your report (pertinent portion(s) attached) discloses a receipt(s) of \$500 from the Beaver County Democratic Party. Please clarify whether this transfer(s) is from an account maintained by your committee for non-federal activity. If so, be advised that such a transfer is prohibited by 11 CFR §102.5(a)(1)(i) and the full amount of the transfer(s) should be returned to the non-federal account. Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for the transfer-out. In addition, the transfer-out should be disclosed on Schedule B supporting Line 22 of your next report.

If this transaction represents an "internal transfer" of funds from one federal account to another, and the source(s) of such funds has been identified in previous reports of receipts and disbursements, please note that such transfers should not be itemized as doing so inflates total receipts and cash on hand. If this is the case, please amend your report accordingly.

Although the Commission may take further legal action regarding the acceptance of funds from a non-federal account, your prompt transfer-out of the impermissible funds or clarification of the transaction, will be taken into consideration.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our

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toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,



Andrew J. Dodson  
Senior Reports Analyst  
Reports Analysis Division

Use separate schedule(s) for each category of the Detailed Summary Page

SCHEDULE A ITEMIZED RECEIPTS

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (in Full) BEAVER COUNTY Democratic Party Committee Federal Election Account

A. Full Name, Mailing Address and ZIP Code CITIZEN for ROS Klunk P.O. Box 474 Jeannette Pa 15644

Name of Employer U.S. CUSTOMER WASHINGTON, D.C.

Date (month, day, year) 5-13-96

Amount of Each Receipt this Period 5850 AD

Receipt For: Primary General Other (specify):

Occupation U.S. CUSTOMER Aggregate Year-to-Date 6860

B. Full Name, Mailing Address and ZIP Code BEAVER COUNTY Democratic Party Committee P.O. Box 71 Beaver Pa 15009

Name of Employer N/A Date (month, day, year) 5/26/96

Amount of Each Receipt this Period 500

Receipt For: Primary General Other (specify):

Occupation N/A Aggregate Year-to-Date 500

C. Full Name, Mailing Address and ZIP Code JERRY HODGE 163 FURNACE FURNACE Pa 15072

Name of Employer 1131 Pennsylvania Ave WASHINGTON DC

Date (month, day, year) 6-5-96

Amount of Each Receipt this Period 700

Receipt For: Primary General Other (specify):

Occupation GOVT. AFFAIRS Aggregate Year-to-Date 1000

Receipt For: Primary General Other (specify): Other (specify):

Name of Employer Occupation Aggregate Year-to-Date

E. Full Name, Mailing Address and ZIP Code Receipt For: Primary General Other (specify):

Name of Employer Occupation Aggregate Year-to-Date

F. Full Name, Mailing Address and ZIP Code Receipt For: Primary General Other (specify):

Name of Employer Occupation Aggregate Year-to-Date

G. Full Name, Mailing Address and ZIP Code Receipt For: Primary General Other (specify):

Name of Employer Occupation Aggregate Year-to-Date

SUBTOTAL of Receipts This Page (optional)

TOTAL This Period (last page this line number only)

6510