



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Mitchell C. Kane, Treasurer
Glaxo Inc. Political Action
Committee
Five Moore Drive
Research Triangle, NC 27709

APR 5 1995

Identification Number: C00199703

Reference: Year End Report (11/29/94-12/31/94)

Dear Mr. Kane:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B of your report discloses contributions to Friends of Newt Gingrich - 1992 and Schaefer to Congress for the retirement of debts incurred by the candidate's 1994 General election campaign; however, it appears that these committees had insufficient debts to warrant such a contribution. Please note that a committee may only designate contributions to retire a candidate's debts if those debts exist.

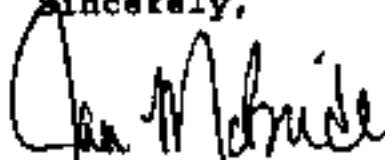
If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information. If you have made an excessive contribution, you should either notify the recipient and request a refund of the impermissible amount and/or notify the recipient, in writing, of your redesignation of the contribution. All refunds and redesignations must be made within sixty days of the treasurer's receipt of the contribution. Refunds are reported on Line 16 of the Detailed Summary Page and on Schedule A of the report covering the period during which they are received. Redesignations are reported as memo entries on Schedule B of the report covering the period during which the redesignation is made. 11 CFR §110.2(b)

Although the Commission may take further legal action regarding the excessive contribution(s), your prompt action in obtaining a refund and/or redesignating the contribution(s) will be taken into consideration.

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A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Jan McBride
Reports Analyst
Reports Analysis Division

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