

RQ-2



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

July 21, 2004

Vance Day, Treasurer  
Oregon Republican Party  
2720 Commercial St SE #210  
Salem, OR 97302

**Response Due Date:**  
**August 20, 2004**

Identification Number: C00153031

Reference: June Monthly Report (5/1/04-5/31/04)

Dear Mr. Day:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-The totals listed on Lines 7, 22, 30(b), 30(c), 31 and 32, Column B of the Summary and Detailed Summary Page(s) appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. Please amend your report and any subsequent reports that may be affected by this correction.

-Your calculations for Line 8 appear to be incorrect. Cash-on-hand at the close of the current reporting period should always equal the closing calendar year-to-date cash-on-hand amount. Please provide the corrected total on the Summary Page.

-Line 21(b) of the Detailed Summary Page of your report discloses a total of \$0 in "other federal operating expenses." The sum of the entries itemized on Schedule B, however, indicates the total to be \$21,514.26. Please amend your report to clarify the discrepancy.

-The outstanding balance of a debt owed to a creditor at the close of one report should be exactly the same as the outstanding balance beginning the period of the next report. This report shows a beginning outstanding balance(s) to "Conferencing Premiere," "Computer Village" and "Key

Bank for IRS Payroll taxes," which is not identical to the ending outstanding balance(s) for the creditor(s) on the May Monthly Report (4/1/04-4/30/04). Please amend your report to clarify the discrepancy.

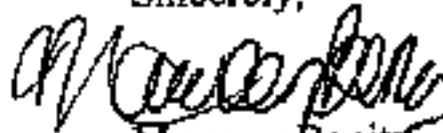
-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to check the appropriate allocated activity or event category box for all payments. Please amend your report to disclose the appropriate category.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Contributions to federal candidates should be properly disclosed on a separate Schedule B, supporting Line 23 of the Detailed Summary Page. Please refer to the instructions for each line when determining the proper categorization(s) for your next filing.

**Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1135.

Sincerely,



Maureen Benitz  
Senior Campaign Finance Analyst  
Reports Analysis Division

