



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

May 4, 2011

ROSE KAPOLCZYNSKI, TREASURER
FRIENDS OF BARBARA BOXER
777 S FIGUEROA STREET SUITE 4050
LOS ANGELES, CA 90017

Response Due Date

06/08/2011

IDENTIFICATION NUMBER: C00279315

REFERENCE: AMENDED OCTOBER QUARTERLY REPORT (07/01/2010 - 09/30/2010),
RECEIVED 12/02/2010

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above. Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Your report discloses \$9,176.02 from Boxer CDP 2010 in Offsets to Operating Expenditures on Line 14, Column A, of the Detailed Summary Page. However, your report does not include a memo text detailing the nature of this offset. Please be advised that if there are not corresponding expenditures for these entries, it may constitute an excessive or prohibited contribution. Please amend your report to provide an explanation for this entry. (11 CFR § 104.3(a)(4)(v))
2. Itemized disbursements must include a brief statement or description of why each disbursement was made. Please amend Schedule B supporting Line 17 of your report to clarify the following description(s): "Production Services." For further guidance regarding acceptable purposes of disbursement, please refer to 11 CFR 104.3(b)(4)(A).

Additional clarification regarding inadequate purposes of disbursement published in the Federal Register can be found at http://www.fec.gov/law/policy/purposeofdisbursement/inadequate_purpose_list_3507.pdf.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due

FRIENDS OF BARBARA BOXER

Page 2 of 2

date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

A written response or an amendment to your original report(s) correcting the above problems should be filed with the Senate Public Records Office. Please contact the Senate Public Records Office at (202) 224-0322 for instructions on how and where to file an amendment. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1395.

Sincerely,

A handwritten signature in black ink that reads "Benjamin G. Holly". The signature is written in a cursive style with a large initial 'B'.

Ben Holly
Campaign Finance Analyst
Reports Analysis Division