



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-1

December 13, 2015

JENNIFER J. BROWN, TREASURER  
FRIENDS OF JANE DITTMAR  
PO BOX 974  
CHARLOTTESVILLE, VA 22902

**Response Due Date**

**01/19/2016**

IDENTIFICATION NUMBER: C00585976

REFERENCE: STATEMENT OF ORGANIZATION

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the Statement of Organization referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received by the response date noted above.** Additional information is needed for the following 1 item(s):

- Commission records indicate that your official address is different from the address disclosed on the Summary Page of your 2015 October Quarterly Report. If your committee has changed its address, please disclose the new address on an amended Statement of Organization or check the "Address Change" box on the Summary Page of your report to indicate an address change. Please provide clarifying information regarding this discrepancy. (11 CFR § 102.2(a)(i))

**Please note you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

A copy of FEC FORM 1 can be downloaded from the FEC website at <http://www.fec.gov>, or requested through the FEC Faxline at (202) 501-3413. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1138.

FRIENDS OF JANE DITTMAR

Page 2 of 2

Sincerely,

A handwritten signature in black ink that reads "Carolina Mongeon". The signature is written in a cursive, flowing style.

Carolina Mongeon  
Senior Campaign Finance Analyst  
Reports Analysis Division

427