



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

JAN 23 1998

Elaine Z. Graham, Treasurer
National Restaurant Association
Political Action Committee
1200 17th Street, NW
Washington, DC 20036

Identification Number: C00003764

Reference: December Monthly Report (11/1/97-11/30/97)

Dear Ms. Graham:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses an in-kind contribution(s) made on behalf of a federal candidate(s). The original payments for the goods and services have been itemized as operating expenditures and included in the total for Line 21 of the Detailed Summary Page. In addition, the attribution to each federal candidate has been noted as a memo entry on supporting Schedule B for Line 23 (Contributions to Federal Candidates and Other Political Committees).

For future reporting, it is recommended that the amount of such activity be subtracted from Line 21 and added to Line 23 of the Detailed Summary Page. This method of reporting would clarify for the public record the total amount of contributions to federal candidates (including in-kind contributions) by reflecting them on Line 23 of the Detailed Summary Page.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free

number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard Ng', with a stylized flourish at the end.

Richard Ng
Reports Analyst
Reports Analysis Division

