



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

John E. Hoff, Treasurer  
Owens-Illinois Inc. Employees Good  
Citizenship Fund  
One Seagate  
Toledo, OH 43666

SEP 15 2000

Identification Number: C00034330

Reference: Mid-Year (1/1/99-6/30/99), Year End (7/1/99-12/31/99), April  
Quarterly (1/1/00-3/31/00) and July Quarterly (4/1/00-6/30/00) Reports

Dear Mr. Hoff:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please amend Schedule B supporting Line 23 by providing the office sought (i.e. House, Senate, President) including state and congressional district, if applicable, for each contribution made. 11 CFR §104.3(b)(3)(ii) and (v)

-Your report includes a computer produced format(s) of Schedule A which is different from the format approved by the Commission previously. Please submit a separate sample format with a cover letter requesting approval of the new format. For future filings, please use only FEC approved formats.

Any amendment or clarification should be filed with the Federal-Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Neil Evans  
Reports Analyst  
Reports Analysis Division

