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To whom it may concern:

Due to an internal PAC operations error during a payroll system upgrade in 2013, an additional \$26,340.20 in employee payroll deductions to the Express Scripts PAC that had not been disclosed or deposited into the PAC bank account were discovered. These receipts were transferred and deposited on March 28, 2014 and will be disclosed on the April 2014 FEC 3X Report due April 20, 2014.

To avoid similar discrepancies and increase transparency, additional internal controls between the Express Scripts PAC, Accounting, and Payroll departments have been set up as standard operating procedure. Additional parties now review and approve bi-weekly wire transfers and record-keeping.

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