



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

December 24, 1997

Gilbert T. Adams Jr., Treasurer
Jefferson County Democratic Party
1855 Calder Avenue
Beaumont, TX 77701

Identification Number: C00253880

Reference: Mid-Year Report (1/1/97-6/30/97)

Dear Mr. Adams:

On December 3, 1997, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

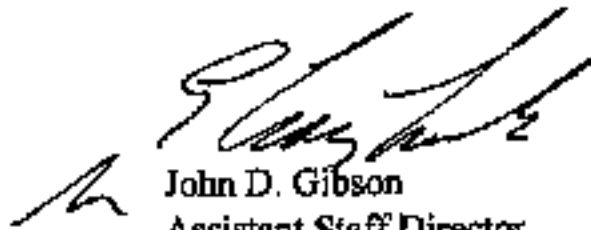
Your December 12, 1997 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Committees are required to report the event *year-to-date* totals for administrative and voter drive expenses by adding all disbursements during the *calendar year* for the whole administrative/voter drive category. For example, the event year-to-date total for Box A, Page 1, Schedule H4 of this report should be \$12.88 because it is the first administrative/voter drive expense in the *1997 calendar year*. FEC calculations indicate that the total for Box B, Page 1, Schedule H4 should be \$49.68. This running event year-to-date total should be disclosed after each disbursement is listed. Please amend Schedule H4 to only include 1997 activity in the event year-to-date totals.

If this information is not received by the Commission within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions related to this matter, please contact Richard Ng on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson", written in a cursive style.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

