



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

October 25, 2017

KELLY LAWLER, TREASURER  
CONSERVATIVE CAMPAIGN COMMITTEE  
PO BOX 984  
WILLOWS, CA 95988

**Response Due Date**  
**11/29/2017**

IDENTIFICATION NUMBER: C00495010

REFERENCE: 12 DAY PRE-RUN-OFF REPORT (05/06/2017 - 05/31/2017)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in enforcement action.** Additional information is needed for the following 3 item(s):

1. Schedule A supporting Line 11(a) of your report discloses a negative entry for the apparent refund of a contribution originally received by your committee. Please be advised that if your committee wrote a refund check from your account, this disbursement should be disclosed on Schedule B supporting Line 28 of the Detailed Summary Page. Negative entries on Schedule A should only be used to disclose voided checks that were not cashed or cleared by a bank. This method of reporting would clarify for the public record the total amount of receipts/disbursements and more accurately disclose the cash-on-hand amount. Please amend your report(s) to properly disclose this activity or provide clarifying information. (52 U.S.C. §30104(b)(2) (formerly 2 U.S.C. §434(b)(2)) and 11 CFR §104.3(a)(2))
2. Schedule B supporting Line 21(b) of your report discloses \$1,170.96 in activity identified as MEMO entries that do not appear to correspond with any itemized transactions. Please be advised, a memo entry is used to disclose additional information about an itemized transaction and the amount of a memo entry is not included in the total receipts or disbursements for the report. Please amend your report to provide clarifying information regarding this activity. (11 C.F.R. § 104.3(a) and (b))
3. Your committee filed 24 hour reports informing the Commission of independent expenditures made in support or opposition of federal candidates with "KGHL," "KGEZ," "Ryan J. Gill," and "Mr. Joe (Joseph) Wierzbicki" as the

CONSERVATIVE CAMPAIGN COMMITTEE

Page 2 of 2

payees. However, the election designations disclosed on these reports do not appear to correlate with the entries on Schedule E, supporting Line 24 for the reporting period. If your committee has filed 24 hour reports supporting independent expenditures not reflected on your reports, you must file Schedule E during the appropriate reporting period to disclose these payments. Please amend your report to clarify this discrepancy and provide further information concerning these reports. (11 CFR §104.4)

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For additional information about the report review process or specific filing information for your committee type, please visit the Reports Analysis Division's Frequently Asked Questions on the FEC website. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1176.

Sincerely,



Michael Adamsky  
Campaign Finance Analyst  
Reports Analysis Division