



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Joori Jeon, Treasurer
American Hotel Motel PAC
1201 New York Avenue NW
Washington, D.C. 20005

FEB 18 2000

Identification Number: C00001198

Reference: December Monthly Report (11/1/99-11/30/99)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of the Summary Page and the Detailed Summary Page. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Scott Walker
Reports Analyst
Reports Analysis Division

