



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

OCT 5 1994

H. Thomas Hannagan, Treasurer
Democratic State Committee of Delaware
P.O. Box 2065
Wilmington, DE 19899

Identification Number: C00211763

Reference: 12 Day Pre-Primary Report (7/1/94-8/21/94)

Dear Mr. Hannagan:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your calculations for Administrative/Voter Drive EVENT YEAR-TO-DATE totals are incorrect. EVENT YEAR-TO-DATE totals for administrative and voter drive costs are derived by aggregating all disbursements during the calendar year within the category. EVENT YEAR-TO-DATE totals for fundraising, direct candidate support, and exempt activities are derived by aggregating all disbursements during the calendar year within a specific event. These should be calculated by adding the latest disbursement for a category or event to the previous EVENT YEAR-TO-DATE total for that category or event. This running EVENT YEAR-TO-DATE total should be disclosed after each disbursement is listed. Please amend your report by providing the correct Administrative/Voter Drive EVENT YEAR-TO-DATE totals.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read "Neil Evans".

Neil Evans
Reports Analyst
Reports Analysis Division

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