



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

APR 26 1996

David Clarenbach, Treasurer  
Gay and Lesbian Victory Fund  
1012 14th Street, N.W.  
Ste. 1000  
Washington, DC 20005

Identification Number: C00251835

Reference: February Monthly Report (1/1/96-1/31/96)

Dear Mr. Clarenbach:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of FEC Form 3X - Schedules A and B. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Other Federal Operating Expenditures should be properly disclosed on a separate Schedule B, supporting Line 21(b) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Jennifer K. Wall  
Reports Analyst  
Reports Analysis Division

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