



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Richard R. Roeser, Treasurer
Allegheny Ludlum Corporation
Political Action Committee
1000 Six PPG Place
Pittsburgh, PA 15222

MAR 14 1997

Identification Number: C00141697

Reference: 30 Day Post-General Report (10/1/96-11/25/96)

Dear Mr. Roeser:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A supporting Line 11(a)(i) of your report discloses contributions received through what appears to be a payroll deduction plan. Please amend your report to disclose the frequency of the payroll deduction and the amount deducted per pay period. 11 CFR §104.8(b) Please refer to the enclosed sample of properly reported payroll deductions.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Jennifer K. Wall
Reports Analyst
Reports Analysis Division

PAYROLL DEDUCTIONS

SCHEDULE A		ITEMIZED RECEIPTS		Use separate columns in this schedule for the Detailed Summary Page	PAGE	OF
				FORM LINE NUMBER		
				11(A)(1)		
Contributions from Individuals						
Any information copied from each Report, and 3 statements may only be added solely for the purpose of clarifying contributions or for administrative purposes. Other than using the name and address of the donor, no other information is to be copied from each contribution.						
NAME OF COMMITTEE (in full)						
National Organization PAC 00000001						
A. Full name, mailing address and ZIP Code		Name of Recipient		Date (month, day, year)	Amount of Each Receipt (in Dollars)	
Anne Sullivan 81 18th Street City, State ZIP		National Organization, Inc. Committee		payroll deduction	\$80.00	
Account For: <input type="checkbox"/> Primary <input type="checkbox"/> Other (specify)		Branch Manager		(\$15 biweekly)	300.00	
B. Full name, mailing address and ZIP Code		Name of Recipient		Date (month, day, year)	Amount of Each Receipt (in Dollars)	
Rodney Jones 881 Hainsbury Road City, State ZIP		National Organization, Inc. Committee		payroll deduction	\$180.00	
Account For: <input type="checkbox"/> Primary <input type="checkbox"/> Other (specify)		Vice President		(\$30 biweekly)	360.00	

Itemize payroll deductions only after they have exceeded \$200 per calendar year from an individual.

Payroll Deductions

Once an individual's deductions aggregate over \$200 in a calendar year, report the total amount deducted from the donor's paychecks during the reporting period on Schedule A. In parentheses indicate the amount that was deducted each pay period. Instead of stating a specific date of receipt, write "payroll deduction" under "Date." The other itemized information, including the year-to-date total, must be completed for each donor. 104.8(b).

EXAMPLE: During an election year, a corporate manager authorizes her employer to deduct \$15 per pay period (each pay period is two weeks) for the company's SSF. The SSF, which files FEC reports on a quarterly schedule, includes the manager's first-quarter contributions (\$90 for six pay periods) as "unitemized contributions" on Line 11(a)(8) in the April quarterly report.

By June 30 (the closing date for the July quarterly report), 13 pay periods have passed, and the manager's aggregate contributions are \$195—still below the \$200 itemization threshold. The manager's second-quarter contributions again are included in "unitemized contributions" in the July report.

By September 30 (the closing date for the October quarterly report), 19 pay periods have passed, and the manager's contributions reach \$285. Now the committee itemizes the total contributions received from the manager during the third quarter (\$90), providing the year-to-date total in the appropriate space. (See Item A in the illustration above.)

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