



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

January 13, 2000

L. L. Nelson, Treasurer
CH2M Hill Companies LTD PAC
6060 South Willow Drive
Greenwood Village, CO 80111

Identification Number: C00143305

Reference: September Monthly Report (8/1/99-8/31/99)

Dear Treasurer:

This letter is to inform you that as of January 12, 2000 the Commission has not received your response to our request for additional information, dated December 22, 1999. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Neil A. Evans on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink that reads "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

L. L. Nelson, Treasurer
CH2M Hill Companies LTD PAC
6060 South Willow Drive
Greenwood Village, CO 80111

DEC 22 1999

Identification Number: C00143305

Reference: September Monthly Report (8/1/99-8/31/99)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The beginning cash balance of this report should equal the ending balance of your August Monthly Report. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

-The totals listed on Lines 17, 19, 20, 23, 30 and 31, Column B of the Detailed Summary Page(s) appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B total. Please amend your report and any subsequent reports that may be affected by this correction.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Neil A. Evans
Reports Analyst
Reports Analysis Division

