



FEDERAL ELECTION COMMISSION  
WASHINGTON, D. C. 20463

RQ-7

AUG - 1 1997

Andrew T. Moore Jr., Treasurer  
Signet Bank/Virginia Political Action  
Committee (SIGNETPAC)  
P.O. Box 25970  
Richmond, VA 23260

Identification Number: C00096552

Reference: October Quarterly Report (7/1/96-9/30/96)

Dear Mr. Moore:

It has come to the attention of the Federal Election Commission ("the Commission") that your committee may be in violation of 2 U.S.C. §434(a) for failing to file the above referenced Report of Receipts and Disbursements. You were previously notified of the due date for this report.

It is important that you file this report immediately with the Federal Election Commission, 999 E Street, NW, Washington, DC 20463 (or with the Secretary of the Senate). A copy of the report or its relevant portions should also be filed with the Secretary of State or equivalent state officer. 11 CFR §§108.2, 108.3, 108.4

Although the Commission may initiate an audit or legal enforcement action concerning this matter, your prompt response and a letter of explanation will be taken into consideration.

If you have any questions, please contact Andrew Dodson on our toll-free number (800) 424-9530. Our local number is (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson".

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

