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NAME OF COMMITTEE (In Full)
Sierra Club Independent Action

FEC IDENTIFICATION NUMBER
C00483693

Mailing Address 2101 Webster Street
Suite 1300

City State ZIP Code
Oakland CA 94612

November 23, 2020

Corrine Lucas
Senior Campaign Finance Analyst
Reports Analysis Division
Federal Election Commission
1050 First Street, NE
Washington, DC 20463

Identification Number: C00483693

Re: REFERENCE: MAY MONTHLY REPORT (04/01/2020 - 04/30/2020)

Dear Corrine Lucas,

This response pertains to the letter sent on October 18, 2020 requesting additional information on the following items:

?Schedule E of your report indicates that your committee may have failed to timely file one or more of the required 48 hour report(s) for independent expenditures (see attached). A political committee must file a 48 hour report with the Federal Election Commission as specified in 11 CFR ?104.4(b), within 48 hours of any independent expenditures aggregating \$10,000 or more with respect to a given election, made any time during the calendar year up to and including the 20th day before an election. The report must be received by the Commission by 11:59 p.m. on the second day following the date on which independent expenditures that aggregate \$10,000 or more are publicly distributed or disseminated. These expenditures must then be fully itemized on Schedule E, or as memo entries on Schedule E and reflected on Schedule D if distributed or disseminated prior to payment, of the next report required to be filed by the committee. Although the Commission may take further action concerning this matter, your prompt response will be taken into consideration. (11 CFR ?104.3(b))?

The missing 48 hour report on attachment page 1 was the result of an inadvertent administrative error made by the reporting staff member. The expenditure was caught and reported immediately when discovered. While other staff time and expenses were timely reported as independent expenditures on the appropriate 48 hour report, these expenses were not promptly recorded and submitted to the reporting staff member, which delayed reporting.

We reviewed and updated our reporting procedures and internal systems for tracking Sierra Club Independent Action expenditures to ensure all expenditures are reported and additional safeguards are in place.

If you have any additional questions, please contact Dave Thack at 202-675-2395.

Sincerely,
Laurin Asdal, Treasurer
Sierra Club Independent Action