



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

September 23, 1999

Brian A. Brdak, Treasurer
Philip A. Hart Democratic Club
31119 Rothburg Way
Chesterfield TWP, MI 48047

Identification Number: C00224717

Reference: 12 Day Pre-General Report (10/1/98-10/14/98)

Dear Mr. Brdak:

On September 1, 1999, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your September 15, 1999 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

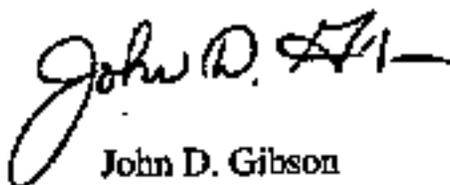
- In your letter you state that the committee "has made no payments for administrative expenses" and that "[all] services have been provided by volunteers." Any services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the Commission's disclosure requirements. An in-kind contribution must be itemized on Schedule A for Line 11(a)(i) if it exceeds \$200 per calendar year, either by itself or when aggregated with other receipts from the same source, and as an operating expenditure on Schedule B for Line 21(b), in order to avoid inflating cash-on-hand. Please clarify whether individuals have made in-kind contributions to your committee for the purpose of administrative services, and if so, itemize the contributions accordingly.

- The Commission acknowledges the \$5,000 debt owed to the Philip A. Hart Club General Account. You must disclose this as an outstanding debt on Schedule D on all subsequent reports until it is repaid in full.

If this information is not received by the Commission within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions related to this matter, please contact Kenneth Davis on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink that reads "John D. Gibson". The signature is written in a cursive style with a long, sweeping underline.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

