



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

January 31, 2014

JOHN C. SCHMIDT, TREASURER
LOUISIANA REFORM PAC
P.O. BOX 1542
SHREVEPORT, LA 71165-1542

Response Due Date
03/07/2014

IDENTIFICATION NUMBER: C00409631

REFERENCE: MID-YEAR REPORT (01/01/2013 - 06/30/2013)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 4 item(s):

1. Itemized disbursements must include a brief statement or description of why each disbursement was made. Please amend Schedule B supporting Line 21(b) of your report to clarify the attached descriptions. For further guidance regarding acceptable purposes of disbursement, please refer to 11 CFR 104.3(b)(3)(i).

Additional clarification regarding inadequate purposes of disbursement published in the Federal Register can be found at http://www.fec.gov/law/policy/purposeofdisbursement/inadequate_purpose_list_3507.pdf.

2. Schedule B supporting Line 21(b) of your report discloses reimbursements to individuals for "Reimburse expenses." Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in a calendar year, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. Please amend your report to include the missing information and clearly identify on the Schedule B, which reimbursement each memo entry relates to. If itemization is not necessary, you must indicate so in an amendment to this report. 11 CFR § 104.3(b)(3)(i) and 104.9, and Advisory Opinions 1992-1 and 1996-20, footnote 3

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3. Schedule B supporting Line 21(b) discloses disbursements to "Petty Cash" for "Cash for WMG 2013 - no candidate benefited." Please be advised that cash disbursements to any person or vendor for any single purchase or transaction may not exceed \$100. If payments to the original vendor exceed \$200 in a calendar year, a memo entry including the name of the original vendor as well as address, date, amount, and purpose of the original purchase must be provided. Please amend your report to include the missing information or provide clarifying information if memo items are not required. (2 U.S.C. § 432(h)(2) and 11 CFR § 102.11)

4. Schedule B discloses reimbursements to individuals for "Travel: Reimburse expenses." When the reimbursement amount to individuals for travel and subsistence advances exceeds \$500, the payments by individuals to any one vendor that make up the reimbursement may have to be itemized. For example, if the related payments to any one vendor aggregate in excess of \$200 for the calendar year, the individual advance payment to the vendor must also be itemized in a memo entry for that reimbursement. Each memo entry must include the complete name and address of the original vendor, as well as the date, amount and detailed purpose of the advance. If itemization is not necessary for a particular reimbursement to staff in excess of \$500, you must indicate so in an amendment to this report. Please amend your report to include the missing or clarifying information. See Advisory Opinion 1996-20 for additional clarification. (11 CFR § 104.9)

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1177.

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Sincerely,

A handwritten signature in black ink, appearing to read "Brian Jones". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

Brian Jones
Senior Campaign Finance Analyst
Reports Analysis Division

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**Failure to Properly Itemize Disbursements
Louisiana Reform PAC (C00409631)**

Inadequate Purposes

Name	Date	Amount	Purpose
Monica H Schmidt	4/3/13	\$250.00	April admin
The LS Group, Inc.	4/18/13	\$1,050.00	Commission - no candidate benefited
Federal Express	3/7/13	\$43.11	Derby Event - no candidate benefited
Delta Airlines	3/11/13	\$700.80	Derby Event - no candidate benefited
Delta Airlines	3/11/13	\$25.00	Derby Event - no candidate benefited
Southwest Airlines	3/11/13	\$352.80	Derby Event - no candidate benefited
Vincenzo	3/19/13	\$1,000.00	Derby Event - no candidate benefited
Office Depot	3/25/13	\$44.66	Derby Event - no candidate benefited
Churchill Downs	3/29/13	\$6,015.00	Derby Event - no candidate benefited
Churchill Downs	4/1/13	\$500.00	Derby Event - no candidate benefited
Miller Transportation	4/12/13	\$480.00	Derby Event - no candidate benefited
Federal Express	4/22/13	\$403.96	Derby Event - no candidate benefited
Office Depot	5/2/13	\$47.38	Derby Event - no candidate benefited
Hertz Rental Car	5/6/13	\$100.61	Derby Event - no candidate benefited
Vincenzo	5/6/13	\$1,900.48	Derby Event - no candidate benefited
Monica H Schmidt	2/5/13	\$250.00	February admin
Monica H Schmidt	1/4/13	\$250.00	January admin
Courtney Guastella	1/4/13	\$1,000.00	January retainer - no candidate
Monica H Schmidt	6/1/13	\$250.00	June admin
Courtney Guastella	6/1/13	\$1,000.00	June Retainer - no candidate benefited
Monica H Schmidt	2/27/13	\$250.00	March admin
Courtney Guastella	2/27/13	\$1,000.00	March retainer - no candidate benefited
Monica H Schmidt	5/1/13	\$250.00	May admin
Courtney Guastella	5/1/13	\$1,000.00	May retainer - no candidate benefited
Courtney Guastella	4/3/13	\$1,000.00	Retainer April - no candidate benefited
Courtney Guastella	2/4/13	\$1,000.00	Retainer fee February - no candidate
Shindigz	1/7/13	\$78.21	WGM 2013 - no candidate benefited
Shindigz	1/4/13	\$166.03	WMG 2013 - no candidate benefited
US Airways, Inc.	1/7/13	\$264.80	WMG 2013 - no candidate benefited
Virgin America Airlines	1/7/13	\$347.80	WMG 2013 - no candidate benefited
Shindigz	1/8/13	\$251.64	WMG 2013 - no candidate benefited
Shindigz	1/11/13	\$80.94	WMG 2013 - no candidate benefited
Southwest Airlines	1/14/13	\$867.60	WMG 2013 - no candidate benefited
Blue Frog Chocolates	1/7/13	\$256.97	WMG 2013 - no candidate benefited
The Mystick Krewe of Louisianians, Inc.	1/9/13	\$765.00	WMG 2013 - no candidate benefited
Hilton Washington & Towers	2/2/13	\$8,194.34	WMG 2013 no candidate benefited