



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

November 10, 1993

Roger C. Myers Jr., Treasurer
Aircraft Owners & Pilot Association
Political Action Committee
421 Aviation Way
Frederick, MD 21701

Identification Number: C00131185

Reference: Mid-Year Report (1/1/93-6/30/93)

Dear Mr. Myers:

This letter is to inform you that as of November 9, 1993, the Commission has not received your response to our request for additional information, dated October 20, 1993. That notice requested information essential to full public disclosure of your federal election financial activity and to ensure compliance with provisions of the Federal Election Campaign Act (the Act). A copy of our original request is enclosed.

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions related to this matter, please contact Stephen Cohen on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure

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RQ-2

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Political Action Committee
421 Aviation Way
Frederick, MD 21701

OCT 20 1993

Identification Number: C00131185

Reference: Mid-Year Report (1/1/93-6/30/93)

Dear Mr. Myers:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The identification of each contributor, including the person's occupation and name of employer, must be provided if the person has contributed in excess of \$200 in the aggregate during the calendar year. Please amend Schedule A supporting Line 11(a)(i) for each entry lacking a contributor's employer/occupation.

Note: If your committee has made at least one effort per solicitation, either by a written request or by an oral request documented in writing to obtain this information from the contributor, your committee may have exercised "best efforts." Under 11 CFR 104.7(b), such effort shall consist of a clear request for the information (i.e., name, mailing address, occupation, and name of employer) which request informs the contributor that the reporting of such information is required by law. If you believe that your committee satisfies the "best efforts" provision, you should provide a copy of your solicitation or an explanation of the method(s) used to obtain contribution information. Clarification regarding "best efforts" should be disclosed during each two year election cycle beginning with the first report filed in the non-election year. 11 CFR §104.3(a)(4)(i)

-Your report discloses a contribution refund from a federal candidate totalling \$4,500.00 on Schedule A for Line 16. If the check written by your committee was never cashed, you should itemize it on Schedule B for Line 23 as a negative entry. Line 16 should be used if

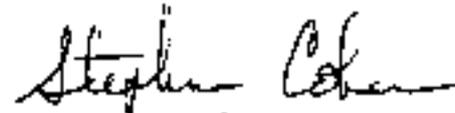
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AIRCRAFT OWNERS & PILOT ASSOCIATION
POLITICAL ACTION COMMITTEE
PAGE 2

the recipient committee cashed your check and wrote a refund on its account. Please amend your report to correct this discrepancy or provide clarification regarding this transaction.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Stephen Cohen
Reports Analyst
Reports Analysis Division

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