



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20543

RQ-2

November 12, 2004

Jim Bray, Treasurer  
Friends of Tim Johnson  
Post Office Box 17097  
Urbana, IL 61803

**Response Due Date:**  
**December 13, 2004**

Identification Number: C00350421

Reference: 12 Day Pre-General Report (10/1/04-10/13/04)

Dear Mr. Bray:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

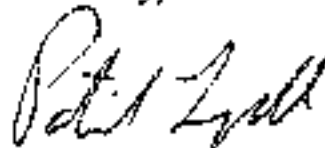
-Your report contains a Schedule C-1 but does not include a copy of the loan agreement. Commission Regulations require that you submit a copy of the loan agreement with the Schedule C-1. As an electronic filer, you must send a hard copy of the loan agreement via mail or courier. Please amend your report to provide a copy of the loan agreement. (11 CFR §104.3(d)(2) and 104.18(h))

**Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather

than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1171.

Sincerely,



Patrick Leopold  
Campaign Finance Analyst  
Reports Analysis Division

