



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

MAY 15 1996

James M. Ratcliffe, Treasurer  
RR Donnelley & Sons Company  
Political Action Committee  
77 West Wacker Drive  
Chicago, IL 60601

Identification Number: C00033977

Reference: September Monthly Report (8/1/95-8/31/95)

Dear Mr. Ratcliffe:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The beginning cash balance of this report should equal the ending balance of your Amended 1995 August Monthly Report (dated March 8, 1996). Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

-Line 6(a) of the Summary Page represents the total cash-on-hand as of January 1, 1995. This figure should be the same on all the reports covering the calendar year. Please amend your report to clarify the change made in Line 6(a).

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Donald L. Averett  
Senior Reports Analyst  
Reports Analysis Division

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*Celebrating the Commission's 20th Anniversary*

YESTERDAY, TODAY AND TOMORROW  
DEDICATED TO KEEPING THE PUBLIC INFORMED

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