



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Kay Ann Chase, Treasurer
First Congressional District Democratic
Committee
12492 Pineridge
Charlevoix, MI 49720

AUG 11 1998

Identification Number: C00024455

Reference: October Quarterly Report (7/1/98-9/30/98)

Dear Ms. Chase:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

- Your calculations for Line 6(d), Column B appear to be incorrect. Please provide the corrected total(s) on the Summary Page.
- Your calculations for Line 8 appear to be incorrect. Cash-on-hand at the close of the current reporting period should always equal the closing calendar year-to-date cash-on-hand amount. Please provide the corrected total on the Summary Page.
- Please provide the total(s) for Line 29, Column B of the Detailed Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.
- Your calculations for Lines 30 and 31, Columns A and B appear to be incorrect. FEC calculations disclose these amounts to be \$10.43 and \$463.15, respectively. Please provide the corrected totals on the Detailed Summary Page.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our

toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Andrea Wilkens

Andrea Wilkens
Reports Analyst
Reports Analysis Division

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