



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Jeffrey B. Trannell, Treasurer
Hill & Knowlton Incorporated
Political Action Committee
(HILL PAC)
901 31st Street NW
Washington, DC 20007

DEC 21 1994

Identification Number: C00183087

Reference: October Quarterly Report (7/1/94-9/30/94)

Dear Mr. Trannell:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The total listed on Line 11(a)(i), Column B of the Detailed Summary Page appears to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Line 11(a)(i), Column B total.

-Please provide the total for Line 11(a)(ii), Column B of the Detailed Summary Page.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,


J.R. Andre
Reports Analyst
Reports Analysis Division

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