



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

APR 16 2003

Mina Brees, Treasurer
Travis County Democratic Party
P.O. Box 684263 (1311 E. 6th Street)
Austin, TX 78763

Identification Number: C00257519

Reference: June Monthly Report (5/1/02-5/31/02)

Dear Ms. Brees:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses a negative ending cash balance of \$-5,859.66. This suggests that you have either overdrawn your account, made a mathematical error, or incurred a debt. If your committee has incurred a debt or obligation, please show a zero balance on Line 8 of the Summary Page and reflect the amount and the nature of the debt on Schedule D and Line 10. 2 U.S.C. §434(b)(8)

-Your report discloses a Schedule C supporting lines 9 and 10 showing a loan made to and from the "Travis County Democratic Primary Fund." Your report also shows a payment on Schedule B, supporting line 27 to the "Travis County Primary Democratic Fund," which appears to correspond with the loan received on Schedule C. However, you have not disclosed the loan payment on Schedule C. If the \$4,000 payment on Schedule B is for the loan disclosed on Schedule C, supporting line 10, please amend your report to include the payment on Schedule C. Please amend your report(s) to clarify these apparent discrepancies.

-Schedule C of your report discloses a loan in the amount of \$4,000.00 made to the Travis County Democratic Primary Fund. According to 11 CFR §100.7(a)(1)(i)(E), any loan made by a political committee is subject to the limitations outlined in 11 CFR part 110. Please be advised that while

repayment of the principal amount of such a loan is not considered a contribution by the debtor to the lender committee, the repayments must be comprised of permissible funds subject to the prohibitions of 11 CFR §110.4(a) and Part 114. If your committee has received loan payments made with impermissible funds, those funds need to be refunded to the Travis County Democratic Primary Fund. Please amend your report(s) accordingly and inform the Commission of your corrective action.

-The loan schedule (Schedule C) should disclose the following information: the name and mailing address of the person making or receiving the loan, original amount, cumulative payment, outstanding balance, date incurred, date due, and interest rate for all loans that your committee has received. Please amend Schedule C by providing the date due and interest rate. 11 CFR §§104.3(d) and 104.11(a)

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Maureen Benitz
Campaign Finance Analyst
Reports Analysis Division

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