RQ-1

FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

September 17, 2003

Andrew Grossman, Treasurer
Democratic Senatorial Campaign Committee
120 Maryland Avenue, NE
Washington, DC 20002

Response Due Date:
October 17, 2003

Identification Number: C00042366

Reference: Amended Statement of Organization, dated 7/10/03

Dear Mr. Grossman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-You have failed to include a fax number or an e-mail address on your Statement of Organization (FEC FORM 1). Commission Regulations require candidates or their authorized committees to inform National and State political party committees when they are permitted to make coordinated party expenditures that exceed the limitations set forth in 11 CFR §109.32. Furthermore, candidates or their authorized committees must inform National and State political party committees when these increased limits have been suspended. This notification must be made by facsimile machine or electronic mail. Please amend your Statement of Organization to disclose either a fax number or an e-mail address for these purposes. 11 CFR §§400.30 and 400.31

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.