

RQ-1



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

September 10, 2003

Alan Hehnkamp, Treasurer  
Michigan Democratic State Central  
Committee/Fed Acct  
606 Townsend  
Lansing, MI 48933

Response Due Date:  
October 10, 2003

Identification Number: C00031054

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Reference: Amended Statement of Org

Dear Mr. Hehnkamp:

This letter is prompted by the Com  
referenced above. This notice requests int  
your federal election campaign finances.  
the Commission by the response date no  
needed follows:

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-You have failed to include a fax :  
Statement of Organization (FEC I \_\_\_\_\_ )  
require candidates or their authorized committees to inform national and  
State political party committees when they are permitted to make  
coordinated party expenditures that exceed the limitations set forth in 11  
CFR §109.32. Furthermore, candidates or their authorized committees  
must inform national and State political party committees when these  
increased limits have been suspended. This notification must be made by  
facsimile machine or electronic mail. Please amend your Statement of  
Organization to disclose either a fax number or an e-mail address for these  
purposes. 11 CFR §§400.30 and 400.31

Unlike previous election cycles, you will not receive an additional notice from  
the Commission on this matter. Adequate responses received on or before this date  
will be taken into consideration in determining whether audit action will be initiated.  
Requests for extensions of time in which to respond will not be considered. Failure  
to provide an adequate response by this date may result in an audit of the committee.  
Failure to comply with the provisions of the Act may also result in an enforcement action  
against the committee. Any response submitted by your committee will be placed on the  
public record and will be considered by the Commission prior to taking enforcement  
action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1639.

Sincerely,



Colleen Manning  
Senior Campaign Finance Analyst  
Reports Analysis Division

