



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Dennis Richardson, Treasurer  
Oregon Republican Party  
570 Liberty Street, SE, Suite 200  
Salem, OR 97301

MAR 30 2002

Identification Number: C00153031

Reference: Year End Report (7/1/01-12/31/01)

Dear Mr. Richardson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The beginning cash balance of this report should equal the ending balance of your 2001 30 Day Post-Special Election Report. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

-The totals listed on Lines 6(c), 7, 11(a)(iii), 21(a)(i), and 21(a)(ii), Column B of the Summary and Detailed Summary Page(s) appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. Please amend your report and any subsequent reports that may be affected by this correction.

-Your calculations for Line 8 appear to be incorrect. Cash-on-hand at the close of the current reporting period should always equal the closing calendar year-to-date cash-on-hand amount. Please provide the corrected total on the Summary Page.

-Schedule A of your report discloses an aggregate year-to-date total(s) for a contribution(s) received from Mrs. E. Elizabeth Carroll which appears to be incorrect. Please amend your report to provide the correct aggregate year-to-date total(s).

-Schedule A of your report (pertinent portion(s) attached) discloses one or more contributions which appear to exceed the limits set forth in the Act. 2 U.S.C. §441a(f) and 11 CFR §110.1(d) prohibit a committee and its affiliates from receiving any contribution from another political committee or person in excess of \$5,000 per calendar year.

If any apparently excessive contribution in question was incompletely or incorrectly disclosed, you must amend your original report with the clarifying information.

If any contribution you received exceeds the limits, you may have to refund the excessive amount. The funds can be retained if within 60 days of receipt, (1) the excessive amount was properly reattributed to another person, such as a joint account holder, by obtaining signed written authorizations from each person making the contribution pursuant to 11 CFR 110.1(k)(3), and (2) the treasurer informs the person making the contribution that he or she may request the return of the excessive portion of the contribution if it is not intended to be a joint contribution. Any request from a donor for a refund must be honored.

Alternatively, the funds can be retained if within 60 days of receipt you (1) transferred the excessive amount to an account not used to influence federal elections, and (2) provided written notice to the person making the contribution of the option of receiving a refund. Any request from a donor for a refund must be honored.

If the foregoing conditions for reattributions or transfers to a non-federal account were not met within 60 days of receipt, the excessive amount must be refunded.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for any transfer-out or refund. In addition, any reattributions should be reported as memo entries on Schedule A of the report covering the period during which the authorization for the reattribution is received. Any transfers-out or refunds should be disclosed on Schedule B supporting Line 22 or 28 of the report during which the transaction was made.

Although the Commission may take further legal action regarding the acceptance of an excessive contribution(s), prompt action by your committee to seek reattribution, transfer-out or refund the excessive amount will be taken into consideration.

-The outstanding balance of a debt owed to a creditor at the close of one report should be exactly the same as the beginning outstanding balance of the next report. The 2001 30 Day Post-Special Election Report shows an ending balance to Pitney Bowes of \$1,596.76, while this report shows a beginning balance of \$30.98. Please amend your report to clarify this discrepancy.

-Schedule C discloses a loan from the South Umpqua Bank in the amount of \$15,000. This loan was originally incurred on 2/15/00. Commission records indicate that this loan was repaid in its entirety on 8/31/00 (See 2000 October Quarterly Report). However, please clarify the inclusion of this schedule with this report and the payment amount indicated on this schedule.

-Schedule D of your report has failed to include certain information. Commission Regulations require the full name and mailing address of each creditor, the outstanding balance at the beginning and end of the reporting period, the amount incurred during the period, the payment made during the period, and the nature or purpose of each debt. Additionally, all debts must be reported continuously until extinguished or settled. Please amend your report by providing the nature or purpose of the Resort at the Mountain debt. 11 CFR §104.11

-Please be advised that the ballot composition ratio for allocation of administrative and generic voter drive expenses should be the same for state party committees in the same state. Schedule H1 of your report discloses the federal portion of administrative and generic voter drive expenses to be 28.57%. The federal portion is calculated by checking all the offices that will appear on the next general election ballot and dividing the points for federal offices by the total points for all offices. Please verify that your Schedule H1 adequately reflects what will appear on the next general election ballot. If necessary, please amend your report to include a corrected H1.

-Schedule H3 of your report discloses "Oregon 570 Liberty SE #200" as the name of the account for transfers received from your non-federal account for shared activity. Please verify that these transfers were in fact received from your committee's non-federal account and amend your report with clarifying information.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your

report to clarify the following description(s): "consulting, general," "general consulting," "parliamentarian," "advance," and "list". For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Please clarify all expenditures made for "advertising" on Schedule(s) H4. If a portion or all of these expenditures were made on behalf of specifically identified federal candidates, this amount should be disclosed on Schedules B, E or F supporting Lines 23, 24 or 25 and include the amount, name, address and office sought by each candidate. 11 CFR §§104.3(b) and 106.1

-Your EVENT YEAR-TO-DATE calculations for Administrative/Voter Drive are incorrect. EVENT YEAR-TO-DATE totals for administrative and voter drive costs are derived by aggregating all disbursements during the calendar year for the whole Administrative/Voter Drive category, not by individual purpose such as "Utilities" or "Rent". Please amend your report by providing the correct Administrative/Voter Drive EVENT YEAR-TO-DATE totals.

-Payments made to credit card companies must identify as memo entries, the original vendors from which you have purchased an item or service. Please amend your report by providing the name and mailing address of the original vendor, along with the date, amount and purpose of each expenditure. 11 CFR §104.10.

-Please be advised that you have included an additional Schedule H1 using an incorrect method of allocation of shared administrative expenses and voter drive costs. State party committees are required to allocate these expenditures according to the ballot composition ratio. 11 CFR §106.5(d) Please amend your report to clarify the inclusion of the additional Schedule H1's using the fixed federal percentage ratio for national party committees. Only one Schedule H1 must be filed with the first report each year for state party committees.

-Schedule A supporting Line 11(a)(i) discloses anonymous contributions received from several contributors totaling \$85.25 and \$250. Please be advised that an anonymous contribution is limited to \$50. Any amount in excess of \$50 may not be used for federal election purposes. 11 CFR §110.4(c)(3)

-For your information, all contributions received that aggregate \$200 or less per individual for the calendar year should be reported on Line 11(a)(ii).

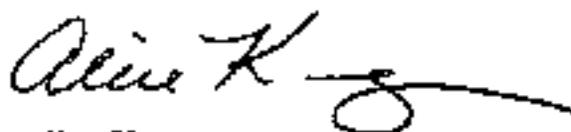
Contributions received aggregating over \$200 per individual for the calendar year should be reported on Line 11(a)(i) and itemized on Schedule A.

-Your report discloses a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Debts and obligations owed to the committee should be properly disclosed on a separate Schedule D, supporting Line 9 of the Summary Page.

-Schedule D supporting Line 10 of your report discloses payments for debts owed by the committee that exceed the outstanding beginning balance of the debt, consequently, causing negative outstanding balances of the debts at the close of the period (pertinent portion(s) attached). Please clarify this apparent discrepancy.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Alice Kang  
Reports Analyst  
Report Analysis Division

**SCHEDULE A (FEC Form 3X)  
ITEMIZED RECEIPTS**

Use separate schedule(s) or each category of the Detailed Summary Page	FOR LINE NUMBER:		PAGE 149 / 312	
	(check only one)			
<input type="checkbox"/> 11a	<input type="checkbox"/> 11b	<input type="checkbox"/> 11c	<input checked="" type="checkbox"/> 12	<input type="checkbox"/> 17
<input type="checkbox"/> 13	<input type="checkbox"/> 14	<input type="checkbox"/> 15	<input type="checkbox"/> 16	<input type="checkbox"/> 17

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (In Full)  
Oregon Republican Party

A. Full Name (Last, First, Middle Initial)  
Gordon Smith For US Senate 2002

Mailing Address  
920 SW 6th Ave # 125D  
City: Portland State: OR Zip Code: 97204

FEC ID number of contributing federal political committee.

Name of Employer: Occupation:

Receipt For:  
 Primary  General  
 Other (specify) ▼

Aggregate Year-to-Date ▼  
10000.00

Date of Receipt  
10 30 2001

Amount of Each Receipt this Period  
10000.00

Transfers From Affil/Auth.

Transaction ID: 013120027C50433

B.

C.

SUBTOTAL of Receipts This Page (optional)	10000.00
TOTAL This Period (last page this line number only)	10000.00

**SCHEDULE D**  
**DEBTS AND OBLIGATIONS**  
**Excluding Loans**

(Use separate schedule(s) for each numbered line)

FOR LINE NUMBER:  
 (check only one)

9  
 10

NAME OF COMMITTEE (In Full)  
 Oregon Republican Party

A Full Name (Last, First, Middle Initial) of Debtor or Creditor  
 Jackson Travel

Nature of Debt (Purpose):  
 RNC members airfare

Mailing Address

2933 Bullock Rd

City State

Medford OR

ZIP Code

97504

Outstanding Balance Beginning This Period

2372.00

Transaction ID: LS0131200251E8492

Amount Incurred This Period

0.00

Payment This Period

2372.00

Outstanding Balance at Close of This Period

0.00

B Full Name (Last, First, Middle Initial) of Debtor or Creditor  
 Norton & Butler

Nature of Debt (Purpose):  
 CPA

Mailing Address

PO Box 12873

City State

Salem OR

ZIP Code

97308

Outstanding Balance Beginning This Period

1175.00

Transaction ID: LS0131200251E8485

Amount Incurred This Period

0.00

Payment This Period

2000.00

Outstanding Balance at Close of This Period

-825.00

C Full Name (Last, First, Middle Initial) of Debtor or Creditor  
 Pitney Bowes

Nature of Debt (Purpose):  
 postage

Mailing Address

PO Box 5151

City State

Shelton CT

ZIP Code

06484

Outstanding Balance Beginning This Period

30.98

Transaction ID: LS0131200257E8907

Amount Incurred This Period

0.00

Payment This Period

1596.78

Outstanding Balance at Close of This Period

-1565.78

1) SUBTOTALS This Period This Page (optional) .....

2) TOTALS This Period (last page this line number only) .....

3) TOTALS OUTSTANDING LOANS from Schedule C (last page only) .....

4) ADD 2) and 3) and carry forward to appropriate line of Summary Page (last page only) .....

-2390.78

**SCHEDULE D**  
**DEBTS AND OBLIGATIONS**  
**Excluding Loans**

(Use separate  
 schedule(s)  
 for each  
 numbered line)

FOR LINE NUMBER:  
 (check only one)

9  
 10

NAME OF COMMITTEE (In Full)  
 Oregon Republican Party

A Full Name (Last, First, Middle Initial) of Debtor or Creditor  
 US Bancorp.

Nature of Debt (Purpose):  
 computer parts

Mailing Address

PO Box 6309

City State

ZIP Code

Fargo ND

58125-6311

Outstanding Balance Beginning This Period

3844.36

Transaction ID: LS0131200251E6446

Amount Incurred This Period

0.00

Payment This Period

13100.00

Outstanding Balance at Close of This Period

-9255.64

AK

1) SUBTOTALS This Period This Page (optional) .....	-9255.64
2) TOTALS This Period (last page this line number only) .....	25112.26
3) TOTALS OUTSTANDING LOANS from Schedule C (last page only) .....	
4) ADD 2) and 3) and carry forward to appropriate line of Summary Page (last page only) .....	

