



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Oreta Ellis, Treasurer  
Harris County Republican Party  
6101 Southwest Freeway, Suite 200  
Houston, TX 77057

Identification Number: C00326835

SEP 20 2000

Reference: July Quarterly Report (4/1/99-6/30/99)

Dear Ms. Ellis:

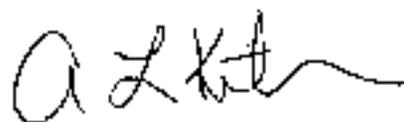
This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

- Line 6(a) of the Summary Page represents the total cash-on-hand as of January 1, 1999. This figure should be the same on all the reports covering the calendar year. Please amend your report to clarify the change made in Line 6(a).
- The beginning cash balance of this report should equal the ending balance of your 1999 April Quarterly Report. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.
- The totals listed on Lines 6(c), 17, and 19, Column B of the Summary and Detailed Summary Page(s) appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. Please amend your report and any subsequent reports that may be affected by this correction.
- Your calculations for Line 6(d), Column B appear to be incorrect. Please provide the corrected total(s) on the Summary Page.
- Your report(s) was not signed by the treasurer or designated agent listed on your Statement of Organization. Please amend your report(s) by providing the signature of an individual that is authorized to sign the report(s). 2

U.S.C. §434(a)(1) and 11 CFR §104.14(a) and (d) If a new treasurer has been appointed, please file an amended Statement of Organization (FORM 1) or a letter to reflect this change.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "A L Kitchen", with a long horizontal flourish extending to the right.

Antoinette Kitchen  
Reports Analyst  
Reports Analysis Division

