



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

August 17, 2014

CHRISTINE MICHAELS, TREASURER
AMERICAN ASSN. FOR MARRIAGE & FAMILY
THERAPY COMM. ADVNCMNT OF MARITAL
& FAMILY THERAPY
112 SOUTH ALFRED STREET
ALEXANDRIA, VA 22314

Response Due Date
09/22/2014

IDENTIFICATION NUMBER: C00198259

REFERENCE: YEAR-END REPORT (10/01/2013 - 12/31/2013)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 4 item(s):

1. Line 6(a) of the Summary Page represents the total cash on hand as of January 1, 2013. This figure should be the same on all the reports covering the calendar year. Please amend your report to clarify the change made in Line 6(a). (2 U.S.C. § 434(b)(1) and 11 CFR §104.3(a)(1))
2. The beginning cash balance of this report does not equal the ending balance of your October Quarterly Report (7/1/13-9/30/13). Please correct this discrepancy and amend all subsequent report(s) that may be affected by the correction. (2 U.S.C. § 434(b)(1))
3. The totals listed on Line(s) 6(c), 7, 11(a)(ii), 11(a)(iii), 11(d), 19, 20, 23, 29, 31, and 32, Column B of the Summary and Detailed Summary Page(s) appear to be incorrect. Column B figures for the Summary and Detailed Summary Pages should equal the sum of the Column B figures on your previous report and the Column A figures on this report. Please file an amendment to your report to correct the Column B discrepancies for this report and all subsequent report(s) which may be affected by this correction. Note that Column B should reflect only the Calendar Year-to-Date totals. (2 U.S.C. § 434(b))
4. Your report discloses a negative ending cash balance of \$1,176.05. This

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MARITAL & FAMILY THERAPY

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suggests that you have overdrawn your account, made a mathematical error, or incurred a debt. If your committee has incurred a debt or obligation, please itemize this debt on Schedule D, show a zero balance on Line 8 of the Summary Page and include the amount on Line 10. Please file an amendment to your report to accurately disclose your financial activities. (2 U.S.C. § 434(b) (8) and 11 CFR § 104.3(d))

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1162.

Sincerely,



David Butler
Senior Campaign Finance Analyst
Reports Analysis Division