



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

February 24, 2011

MARY LOVEALL, TREASURER  
COMMONWEALTH BRANDS INC. EMPLOYEE  
PAC  
900 CHURCH STREET  
PO BOX 51587  
BOWLING GREEN, KY 42101

**Response Due Date**  
**03/31/2011**

IDENTIFICATION NUMBER: C00455600

REFERENCE: 30 DAY POST-GENERAL REPORT (10/14/2010 - 11/22/2010)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 3 item(s):

1. The beginning cash balance of this report should equal the ending balance of your 12 Day Pre-General Report (10/1/10-10/13/10). Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.
2. Your calculations for Line 8 appear to be incorrect. Cash-on-hand at the close of the current reporting period should always equal the closing calendar year-to-date cash-on-hand amount. Please provide the corrected total on the Summary Page.
3. Commission Regulations require that a committee discloses the identification of all individuals who contribute in excess of \$200 in a calendar year. (11 CFR § 104.3(a)(4)(i)) Identification for an individual is defined as the full name (first name, middle name or initial, if available, and last name; initials for first and last name are not acceptable), complete mailing address, occupation, and name of employer. (11 CFR § 100.12) Your report discloses contributions from individuals for which the identification is not complete.

Further, the attached employer and occupation entries appear on your report and are not considered acceptable.

You must provide the missing information or clarify the information provided.

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If you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.

First, your original solicitation must include a clear and conspicuous request for the contributor information and must inform the contributor of the requirements of federal law for the reporting of such information. (11 CFR § 104.7(b)(1)) See 11 CFR § 104.7(b)(1)(B) for examples of acceptable statements regarding the requirements of federal law.

Second, if the information is not provided, you must make one follow-up, stand alone effort to obtain this information, regardless of whether the contribution(s) was solicited or not. This effort must occur no later than 30 days after receipt of the contribution and may be in the form of a written request or an oral request documented in writing. (11 CFR § 104.7(b)(2)) The requests must:

- clearly ask for the missing information, without soliciting a contribution;
- inform the contributor of the requirements of federal law for the reporting of such information, and
- if the request is written, include a pre-addressed post card or return envelope.

Third, if you receive contributor information after the contribution(s) has been reported, you should either a) file with your next regularly scheduled report, an amended memo Schedule A listing all the contributions for which additional information was received; or b) file on or before your next regularly scheduled reporting date, amendments to the report(s) originally disclosing the contribution(s). (11 CFR § 104.7(b)(4))

Please amend your report to provide/clarify the information or provide a detailed description of your procedures for requesting the information. For more information on demonstrating "best efforts," please refer to the Campaign Guide.

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will**

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**not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1140.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim McAllister". The signature is written in a cursive, flowing style.

James McAllister  
Campaign Finance Analyst  
Reports Analysis Division

**Commonwealth Brands Inc Employee PAC (C00455600)****Inadequate Employer/Occupation Entries****30 Day Post-General Report (10/14/10-11/22/10)**

Employer	Occupation
COMMONWEALTH BRANDS	(blank)
COMMONWEALTH BRANDS	ACCTCOOR
COMMONWEALTH BRANDS	ASM
COMMONWEALTH BRANDS	ASM-MIL
COMMONWEALTH BRANDS	AT
COMMONWEALTH BRANDS	BDM
COMMONWEALTH BRANDS	CSDISMGR
COMMONWEALTH BRANDS	DIVSD
COMMONWEALTH BRANDS	DSD
COMMONWEALTH BRANDS	EXECPA
COMMONWEALTH BRANDS	GRADES
COMMONWEALTH BRANDS	HEADBI
COMMONWEALTH BRANDS	IT SPEC
COMMONWEALTH BRANDS	KAM
COMMONWEALTH BRANDS	MTM
COMMONWEALTH BRANDS	NAM
COMMONWEALTH BRANDS	NAM-MIDA
COMMONWEALTH BRANDS	NAM-NORT
COMMONWEALTH BRANDS	NAM-WEST
COMMONWEALTH BRANDS	NAMOTP
COMMONWEALTH BRANDS	NPDN-WES
COMMONWEALTH BRANDS	PAVPSALE
COMMONWEALTH BRANDS	PDM
COMMONWEALTH BRANDS	RSDE
COMMONWEALTH BRANDS	SADIR
COMMONWEALTH BRANDS	TM
COMMONWEALTH BRANDS	VPIS
COMMONWEALTH BRANDS	VPREG
COMMONWEALTH BRANDS	WAREMGR