



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

APR 17 1998

John Hamilton, Treasurer  
Operating Engineers Local 324  
National Political Activities Committee  
37450 Schoolcraft Road, Suite 110  
Livonia, MI 48150

Identification Number: C00093989

Reference: Year End Report (7/1/97-12/31/97)

Dear Mr. Hamilton:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of the Summary and Detailed Summary Pages and Schedules A and B. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used.  
11 CFR §104.2(d)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

*Debbie Manzano*

Debbie Manzano  
Senior Reports Analyst  
Reports Analysis Division

