

FEDERAL ELECTION COMMISSION WASHINGTON, D.C. 20463 May 8, 2003

RQ-3

Kathy Bandwen, Treasurer Nestle USA, Inc. Political Action Committee 30003 Bainbridge Road Solon, OH 44139

Identification Number: C00087882

Reference: Year End Report (11/26/02-12/31/02)

Dear Ms. Bandwen:

This letter is to inform you that as of May 7, 2003, the Commission has not received your response to our request for additional information, dated April 16, 2003. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by May 28, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Christopher Morse on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

John D. Gibson

Assistant Staff Director Reports Analysis Division



## FEDERAL ELECTION COMMISSION: WASHINGTON, D.C. 20463

RQ-2

APR I 6 2003

Kathy Bandwen, Treasurer Nestle USA, Inc. Political Action Committee 30003 Bainbridge Rd. Solon, OH 44139

Identification Number:

C00087882

Reference:

Year End Report (11/26/02-12/31/02)

Dear Ms. Bandwen:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

The beginning cash balance of this report should equal the ending balance of your 30 Day Post-General Report. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

A response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic files must file amendments (to include statements, designation and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Christopher Morse

Sincerely.

Campaign Finance Analyst Reports Analysis Division