



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

March 27, 2018

PATRICK ALLEN, TREASURER
DC DEMOCRATIC STATE COMMITTEE
2555 PENNSYLVANIA AVENUE NW #917
WASHINGTON, DC 20037

Response Due Date
05/01/2018

IDENTIFICATION NUMBER: C00295964

REFERENCE: FEBRUARY MONTHLY REPORT (01/01/2018 - 01/31/2018)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in enforcement action.** Additional information is needed for the following 1 item(s):

- Schedule A of your report discloses in-kind contributions to your committee. Please be advised that the value of in-kind contributions must be added to the receipts and disbursements total in order to avoid either inflating or deflating the cash on hand amount, and itemized on the appropriate Schedules A and B. (11 CFR § 104.13(a)) Please amend your report by itemizing the in-kind contributions on Schedule XX.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For additional information about the report review process or specific filing information for your committee type, please visit the Reports Analysis Division's Frequently Asked Questions on the FEC website. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports

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Analysis Division) or my local number (202) 694-1164.

Sincerely,

A handwritten signature in black ink that reads "Nicole Miller". The script is cursive and fluid, with the first name "Nicole" and last name "Miller" clearly distinguishable.

Nicole Miller
Sr. Campaign Finance & Reviewing Analyst
Reports Analysis Division