



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

FEB 27 1998

Sally Long, Treasurer
8th Congressional District
Democratic Committee
P.O. Box 4278
East Lansing, MI 48826

Identification Number: C00319681

Reference: Year End Report (7/1/97-12/31/97)

Dear Ms. Long:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of Schedule A. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Andrea Wilkens".

Andrea Wilkens
Reports Analyst
Reports Analysis Division

